



# NORFOLK

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## Inter Departmental Memorandum

**TO:** Norfolk Design Review Committee

**FROM:** Frank Duke, AICP, Executive Secretary

**COPIES:** Lori Cloud (City Clerk's office)

**SUBJECT:** Preliminary Agenda for February 6, 2012 Meeting

January 23, 2012

Following is the preliminary agenda for the Norfolk Design Review Committee meeting on **Monday, February 6, 2012 at 4:00 p.m. in the 10<sup>th</sup> Floor Conference Room at City Hall**. An informal discussion of agenda items is at 3:45 p.m. for interested parties in the 5<sup>th</sup> floor conference room.

### A. Private Projects

#### 1. Preliminary Review

- a. 400 Monticello Avenue/ 7-Eleven – Installation of signage

### B. Public Projects

#### 1. Preliminary Review

- a. 900 Asbury Street/ Oakwood Elementary School – Installation of greenhouse

### C. Election of Officers

An applicant or representative must attend the Design Review Committee meeting to present the request.